

**BOROUGH OF CARLISLE
COUNCIL MEETING
January 9, 2025
6:00 PM**

MOMENT OF SILENCE..... Councilor Shiles
PLEDGE OF ALLEGIANCE TO THE FLAG..... Councilor Shiles

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting, and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first, and all others will be recognized by raising their hand. The mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

PRESENTATIONS

Carlisle Police Department: Officers Introductions

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Special Budget Meeting Minutes December 12, 2024
Council Meeting Minutes December 12, 2024*

**B. Approval of Bills and Investment Transactions:
Expenditures as of December 31, 2024**

General Fund	\$ 717,552
Water Fund	\$ 794,900
Stormwater Fund	\$ 497,098
Sewer Fund	\$ 728,838
Solid Waste Fund	\$ 201
Capital Project Fund	\$ 537,234
Parking Fund	\$ 99,343
Highway Aid Fund	\$ 254,667

C. HARB

The HARB recommends that Borough Council approve the following Certificates of Appropriateness:

- 1. A request for a Certificate of Appropriateness for West St. Amez Church of 136 S. West Street to replace roof purlin, ridge eave purlin, outside wood entrance, replace stain glass windows and frames, and replace exterior door with in-kind.*
- 2. A request for a Certificate of Appropriateness for Sterling Property Management of 20 N. Hanover to replace the existing sign with a new non-illuminated sign.*
- 3. A request for Certificate of Appropriateness for Careth Krajack of 44 S. Pitt Street to repair or replace dry rotted wood on the existing front entrance and end cap existing gutter.*

D. Budget & Finance

- 1. Borough Council may ratify the Manager's approval to temporarily restrict parking at six of the parking meters in the Pomfret Street Parking Lot on January 10, 2025, from 12:00 pm until January 11, 2025, at 11:00 am to support an event at the Carlisle Theatre.*
- 2. Borough Council may consider a special event request by the Downtown Carlisle Association to utilize four parking spaces at the intersection of Courthouse Avenue and S. Hanover St. and lift the sidewalk ordinance for purposes of holding the Annual Ice Art Fest and Benchfield Farms Carriage Rides scheduled for Friday, January 31 beginning at 4:00 p.m. through Sunday, February 2, 2025 at 3:00 p.m. Approval is subject to receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured.*
- 3. Borough Council may appoint Jason Cohen as Treasurer effective January 10, 2025.*
- 4. Borough Council may appoint Jason Cohen as Tax Collector effective January 10, 2025.*

E. ERCP

- 1. Borough Council may reappoint Ms. Meghan Anderson to a first full term on Carlisle Borough's Sewer System Authority. The term shall be retroactive to January 1, 2025, and expire on December 31, 2029.*
- 2. Borough Council may reappoint Mr. Kevin Weddle to a second full term on Carlisle Borough's Municipal Authority. The term shall be retroactive to January 1, 2025, and expire on December 31, 2029.*
- 3. Borough Council may accept the tendered resignation of Ms. Britt Erney-Muniz as a member of the Carlisle Zoning Hearing Board effective December 31, 2024.*
- 4. Borough Council may accept the tendered resignation of Ms. Morgan Goodling as an alternate on the Carlisle Human Relations Commission effective January 6, 2025.*

F. Parks & Recreation

- 1. Borough Council may consider approving a Sublease Agreement between Hope Station Opportunity Area Neighborhood Council and Summer Program for Youth (SPY) for premises leased at 149 W. Penn Street, known as Hope Station in Memorial Park subject to the Borough Solicitor's final review and approval.*

A. Sustainable Community & Economic Planning

1. *Borough Council may approve an after-the-fact 180-day time extension for considering and taking action on the Final Subdivision and Land Development Plan for Lot 1, Carlisle Auto Industries subdivision (former IAC site) as per Section 226-21.A.2 of the Borough's Subdivision & Land Development Ordinance. The new deadline shall be April 7, 2025.*
2. *Borough Council may approve the execution by the Mayor of the Fifth Amendment to the October 27, 2017, Developer Agreement between Carlisle Auto Industries, Inc. and the Borough regarding redevelopment of the former IAC Site subject to the Borough Solicitor's review and approval.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

1. Mayor's Report

1. Proclamation-Bosler Memorial Library 125th Anniversary

REPORTS FROM COMMITTEES

A. Budget & Finance

1. Borough Council may approve the 2025 contract renewal with Springbrook Software in the amount of \$91,478.65 (Ninety-One Thousand Four Hundred Seventy-Eight Dollars and Sixty-Five Cents).

B. ERCP

1. Borough Council may appoint Mr. Kellan Lowe to a partial term on the Carlisle Borough Municipal Authority. The term shall become effective immediately and expire on December 31, 2028.

C. Public Safety

1. Borough Council may enact an ordinance amending Chapter 22, Fire Department, of the Code of the Borough of Carlisle repealing Article III, Blue Lights on Vehicles. (Roll Call Vote)
2. Borough Council may approve the purchase of two 2025 Ford Police Interceptor Utility Hybrids from New Holland Auto Group totaling \$98,638 (Ninety-eight thousand six hundred thirty-eight Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #013-E22-223).

D. Public Works

1. Borough Council may enact an ordinance amending the Code of the Borough of Carlisle with respect to Chapter 197, Sewers, relating to the Carlisle Industrial Pretreatment Program. Said provisions will incorporate new local limits that will be applied to permitted industries who contribute process wastewater to the Carlisle Region Water Pollution Control Facility. (Roll Call Vote)

E. Sustainable Community & Economic Planning

1. Borough Council may accept the Carlisle Historic District survey report of architectural and historic resources prepared by ASC Group, Inc. architectural historians and dated November 2024.

2. Borough Council may approve a Minor Subdivision and waive all other requirements of the Borough's subdivision ordinance for two (2) developed lots at 49 Walnut Street.
3. Borough Council may direct the Borough Solicitor to schedule a public hearing on April 10, 2025, at 5:45 p.m. and proceed with public notification for a proposed amendment to the Carlisle Zoning Map in accordance with the Pennsylvania Municipalities Planning Code for Tax Parcel IDs 03-21-0318-142, 03-22-0487-009, and 03-22-0487-010 from C-2 Shopping Center/Mixed Use District to UM Urban Mixed-Use District.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

Jan-25 – (All meetings will be held at Borough Hall unless otherwise noted.)

13	Board of Appeals	5:00 PM
15	Municipal Authority-Quarterly @ Water Treatment Plant	5:00 PM
20	Dr. Martin Luther King Day-Borough Offices Closed	
21	Sewer Authority-Quarterly @ Water Pollution Control Facility	4:00 PM
23	Planning Commission	5:30 PM

Feb-25 – (All meetings will be held at Borough Hall unless otherwise noted.)

3	Human Relations Commission	1:00 PM
3	HARB-Historical Architectural Review Board	5:30 PM
4	Pension Advisory	5:30 PM
5	Borough Council Workshop	6:00 PM
6	Board of Appeals-*pending submissions	5:00 PM
6	Parks & Recreation	7:00 PM
6	Zoning Hearing Board	6:00 PM
13	Borough Council Meeting	6:00 PM
17	Presidents Day-Borough Offices Closed	
27	Planning Commission	5:30 PM